

Village of Elwood regular meeting minutes, April 10, 2025

A regular meeting of the Board of Trustees of the Village of Elwood, Nebraska, was held at the Elwood Village Office, 304 Calvert Avenue on Thursday, April 10, 2025. Said meeting was called to order at 7:01 p.m. by Board Chair Martin, who acknowledged that the Open Meetings Act is available for public inspection on the south wall of the meeting room. Present were Trustees Townsend, Kleine and Borden. Trustee LaPrade was absent. Clerk Jauken was present to take minutes. Notice of the meeting was given in advance thereof by publication in the Valley Voice Newspaper on March 27, 2025 and by posted notices at Security First Bank, Pinnacle Bank, Elwood Post Office and the Village Office on March 26, 2025. All proceedings shown hereafter were taken while the convened meeting was open to the attendance of the public.

A motion was made by Townsend, seconded by Borden, to approve the March 12, 2025 regular meeting minutes amending the amount paid to Great Plains Communications from \$185.57 to \$182.57. There being no discussion, the roll call vote was: ayes: Kleine, Borden, Townsend, Martin; nays: none; absent: LaPrade; motion carried 4-0-1.

The claims were reviewed with a motion by Kleine, seconded by Townsend, to approve and pay the Village and Library claims as presented. Clerk Jauken advised the Board that the Village's Norton Antivirus was renewed at a promotional rate of \$39.61. The roll call vote was: ayes: Borden, Townsend, Kleine, Martin; nays: none; absent: LaPrade; motion carried 4-0-1. Claims are as follows:

Aflac	256.40	emp. pd. ins.
ATC Communications	14.90	email, website
Aurora Cooperative	224.51	fuel, supplies
Barco Municipal Products Inc	132.00	street supplies
Black Hills Energy	216.39	utilities
Blue Cross Blue Shield of NE	3,066.06	health insurance
CAMAS Publishing	222.44	publications
Community Redev. Authority	8,333.33	budget
Corder, Freda	35.00	UT Deposit Refund
Corder, Kirk	49.00	cell phone
Dawson Public Power District	3,823.48	utilities
Eakes - Copier	124.65	copier pymt
Elan Financial Services - credit card	1,338.42	supplies, envelopes
Elwood Care Center	2,325.00	budget
Elwood Library	8,625.00	budget
Elwood Public School	220.00	tobacco & Class D liquor
fee income		
Gosper Co. Treasurer (Sheriff Support)	11,950.05	interlocal
Gosper Co. Treasurer. (Taxes)	305.38	leased ground
Great Plains Communications	179.57	phones, internet
Hart, Huyser & Miller P.C., L.L.O.	80.00	atty fees
MTL, Inc.	160.50	cleaning
Mutual of Omaha	21.60	life ins.
Nationwide	100.00	clerk bond
NE Dept. of Revenue	334.92	sales tax

NE Dept. of Revenue	1,214.27	withholding
NE Public Health Env. Lab	247.00	water testing
NE Rural Water Association	445.00	NRWA training
One Call Concepts, Inc.	2.46	811 locate fee
Pinnacle Bank	765.64	HSA contribution
Steve Rath	20.00	claim
Schaben Sanitation - Roll-off	752.24	large dumpster fee
Schaben Sanitation Inc.	7,006.18	trash fees
Schutz, Shane	20.00	cell phone
Security First Insurance	6,459.25	liability ins & work comp.
Tilson, Charles. Dpty Zon Admin	50.00	building permits
TOTAL	59,120.64	
PREAPPROVED/PREPAID CLAIMS:		
EFTPS	2,981.04	Mar. federal payroll taxes
Norton Antivirus	36.91	promo annual subscription
Payroll	9,348.54	Mar. federal payroll taxes
Schwab - retirement fund	336.56	Mar. company match
TOTAL PREPAID	12,703.05	
TOTAL CLAIMS	71,823.69	
LIBRARY CLAIMS:		
Black Hills Energy	217.51	utilities
Dawson Public Power District	102.67	utilities
MTL Inc	267.50	janitor
Village of Elwood	2,116.44	wages, ss/mc, utilities
Pinnacle Bank credit card	688.77	supplies, books, postage
TOTAL LIBRARY CLAIMS	3,392.89	

A CD which will mature on May 8 was discussed to have it renew at the best rate. A motion was made by Townsend, seconded by Kleine, to approve the Treasurer's report with two corrections. There being no further discussion, the roll call vote was: ayes: Borden, Kleine, Townsend, Martin; nays: none; absent: LaPrade motion carried 4-0-1.

Minutes from the Community Redevelopment Authority (CRA) were reviewed.

Sheriff Richie proposed keeping the interlocal agreement the same for the next two years. The Trustees asked for a monthly activity report. The Sheriff will be sending out a reminder to residents to get their dogs licensed. Sheriff also asked about the emergency siren. UT Superintendent Corder stated that Blue Valley is coming soon to make the necessary repairs.

Utility Supt. Corder reviewed the quotes from Atlas Automation for the purchase of telemetry systems for the wells. The Trustees discussed pressure valves and generators as back-up for the wells. A motion was made by Townsend, seconded by Kleine, to use sales tax funds to purchase telemetry systems for both wells based upon the quote by Atlas Automation, LLC for \$19,275.00. There being no further discussion, the roll call vote was: ayes: Borden, Kleine, Townsend, Martin; nays: none; absent: LaPrade motion carried 4-0-1.

Corder informed the Board that clay blocks are coming in which are used to stabilize the ground around the pitching mound and other areas. Legion coach Ben

Edgecombe was present to discuss light installations for the baseball field. Niki Townsend was present to discuss the concession stand as she will be organizing concessions for the ball games this summer. Some electrical work is needed and the rodeo club had some requests about the concessions which will be addressed with them at a later date. Trustee Borden asked about storage for ball supplies closer to the batting cage. A motion was made by Kleine, seconded by Borden to purchase an 8 x 8 shed from Menards for ball supplies. There being no further discussion, the roll call vote was: ayes: Townsend, Borden, Kleine, Martin; nays: none; absent: LaPrade; motion carried 4-0-1.

The Board discussed the possibility of moving the recycling bin into the dump area as there have been mineral tubs put into the bins again. Both Schaben Sanitation and Lexington Area Solid Waste contacted the Village with this issue.

The project list was reviewed.

There was one applicant to consider for mowing over the summer. A motion was made by Townsend, seconded by Borden, to hire Ben Edgecombe to mow on an as needed basis and possibly assist with other things. The motion also included maintaining Lawn In Order to take care of trimming at the cemetery. There being no further discussion, the roll call vote was: ayes: Kleine, Borden, Townsend, Martin; nays: none; absent: LaPrade; motion carried 4-0-1.

After discussing the pool employee applications, a motion was made by Borden, seconded by Kleine, to hire Makenzie Corder as pool manager along with five lifeguards. The roll call vote was: ayes: Townsend, Kleine, Borden, Martin; nays: none; absent: LaPrade; motion carried 4-0-1.

After reviewing pool wages and minimum wage changes, a motion was made by Kleine, seconded by Borden, to pay the pool manager \$17.00 per hour, assistant manager \$ 15.00 per hour and the lifeguards \$13.50 per hour. There being no further discussion, the roll call vote was: ayes: Townsend, Borden, Kleine, Martin; nays: none; absent: LaPrade; motion carried 4-0-1.

Trustee Borden knew of two people who may be interested in helping at the pool. Discussion was held regarding having a special meeting to hire an assistant manager and more lifeguards if more applications are received. The special meeting date was set for Monday, April 21st at 5:30 p.m.

The Trustees reviewed the Pool Manager job description/agreement making minor changes to it. A Policy and Procedure Manual was reviewed with changes made to that as well. A motion was made by Townsend, seconded by Borden, to pass Resolution 2025-02 adopting the Village of Elwood Municipal Swimming Pool Policy and Procedure Manual with discussed changes to be made by the Clerk. There being no further discussion, the roll call vote was: ayes: Kleine, Borden, Townsend, Martin; nays: none; absent: LaPrade; motion carried 4-0-1.

Operating hours for the swimming pool were discussed. A motion was made by Kleine, seconded by Townsend, to set pool hours at 1-5 and 7-9 Monday through Friday, and 1-6 Saturday and Sunday allowing for adjustments as needed over the summer. The roll call vote was: ayes: Borden, Townsend, Martin; nays: none; absent: LaPrade; motion carried 4-0-1.

The Trustees discussed the Elwood Sign project and will continue to pay the electric bill for the sign.

Clerk Jauken asked the Board about attending a Heartland Clerk's meeting in Kearney on the 17th and asked for approval to attend the Municipal Accounting & Finance Conference in Lincoln June 18, 19 and 20th. The Trustees approved the attendance of the local clerk's meeting. A motion was made by Borden, seconded by Townsend, to approve the clerk registering and attending said training in Lincoln. There being no further discussion, the roll call vote was: ayes: Kleine, Townsend, Borden, Martin; nays: none; absent: LaPrade; motion carried 4-0-1.

There were two building permits to review.

The next regular Board meeting is scheduled for Wednesday, May 14, 2025 at 7:00 p.m.

Board Chair Martin adjourned the meeting at 9:34 p.m.

Laurie Jauken, Clerk/Treasurer