

Village of Elwood regular meeting minutes, February 15, 2024

A regular meeting of the Board of Trustees of the Village of Elwood, Nebraska was held at the Elwood Village Office, 304 Calvert Avenue on Thursday, February 15, 2024. Said meeting was called to order at 7:00 p.m. by Board Chair Martin who acknowledged the Open Meetings Act posted on the south wall of the meeting room. Present were Trustees Fong, Tilson, Townsend and Kleine. Notice of the meeting was given in advance thereof by publication in the Valley Voice Newspaper on February 1, 2024 and by posted notices at Security First Bank, Pinnacle Bank, Elwood Post Office and the Village Office on January 31, 2024. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public. Trustee Fong recorded minutes until Clerk Jauken's arrival.

A motion was made by Tilson, seconded by Kleine, to approve the January 10, 2024 regular meeting minutes as presented. There being no further discussion, the roll call vote was: ayes: Townsend, Fong, Tilson, Kleine, Martin; nays: none; motion carried 5-0.

Clerk Jauken arrived to take minutes at 7:07 p.m.

After reviewing claims, a motion was made by Fong, seconded by Tilson, to approve and pay the claims as presented including \$7,800.00 to RJ Meyer & Associates for audit services and pay the remaining balance due of \$3,740.51 to Mike's Sprinkler Service out of the Sales Tax Fund. There was a question on the John Deere invoice and Mike's Sprinkler Service noted they will pay for damage to the fence at the ball field. The roll call vote was: ayes: Kleine, Townsend, Tilson, Fong, Martin; nays: none; motion carried 5-0. Claims are as follows:

Aflac	256.40	emp paid ins
ATC Communications	14.90	email/website
Aurora Cooperative	1,532.23	fuel, supplies
Black Hills Energy	468.16	utilities
Blue Cross Blue Shield of NE	5,469.30	health ins
CAMAS Publishing	45.00	subscription
CAMAS Publishing	294.77	publications
Community Redev. Authority	12,500.00	budget pymt(2)
Corder, Kirk	49.00	cell phone
Dawson Public Power District	4,727.32	utilities
Eakes - Copier	124.65	copier payment
Elan Financial Svcs credit card	718.29	supplies
Elwood Library	8,625.00	qrtrly budget
Great Plains Communications	173.71	internet, phone
Hart, Huyser & Miller P.C., L.L.O.	460.00	atty fee
Hubbell, Zachary	60.00	UT Dep refund
Int. Institute of Municipal Clerks	185.00	dues
John Deere Financial	1,303.70	tractor repair
Lawn In Order - Shaune LaPrade	105.00	snow removal
Linnemeyer, Makayla	70.00	UT Dep refund
Microsoft Office	99.99	(plus tax?) annual subscription
3/13/2024		
MTL, Inc.	49.00	cleaning

NE Dept. of Revenue	322.38	sales tax
NDEE-Swimming Pools	40.00	pool permit
NE Municipal Clerk's Assoc.	50.00	dues
One Call Concepts, Inc.	5.60	811 locate fees
Pinnacle Bank	1,383.36	HSA(2)
Schaben Sanitation - Roll-off	442.53	large dumpster
Schaben Sanitation Inc.	6,580.27	trash fees
Schutz, Shane	20.00	cell phone
Starmark	39.60	life ins.
The Red Barn	75.84	fuel
U-Save Pharmacy	53.40	copy paper
TOTAL	46,344.40	
PREAPPROVED/PREPAID CLAIMS:		
EFTPS	2,792.68	Jan. federal payroll taxes
Payroll	7,666.31	Jan. net payroll
Schwab	307.58	Jan. 401K company match
TOTAL PREPAID	10,766.57	
TOTAL CLAIMS	57,110.97	
LIBRARY CLAIMS:		
Black Hills Energy	355.45	utilities
Dawson Public Power District	114.65	utilities
MTL Inc	160.50	janitor
Village of Elwood	1,475.01	wages, ss/mc, utilities
Elwood Hometown Coop Mkt	13.38	supplies
Pinnacle Bank CC	33.48	books, supplies, postage
Valley Voice (Camas Publ.)	45.00	subscription
TOTAL LIBRARY CLAIMS	2,197.47	

A motion was made by Fong, seconded by Tilson, to approve the Treasurer's report as presented and renew the next CD with the best special rate upon maturity. There being no further discussion, the roll call vote was: ayes: Kleine, Townsend, Tilson, Fong, Martin; nays: none; motion carried 5-0.

Bob Meyer was present to review the 2022-2023 fiscal year audit. A motion was made by Tilson, seconded by Fong, to accept said audit report as presented. There being no further discussion, the roll call vote was: ayes: Kleine, Townsend, Tilson, Fong, Martin; nays: none; absent: none; motion carried 5-0.

Brad Slaughter with First National Capital Markets provided information regarding funding of the water meter project through a bond loan, in addition to any grant funds the Village may receive.

A motion was made by Fong, seconded by Kleine, to approve a special designated liquor license request by the Elwood Area Foundation for the annual Gala to be held at the civic center on March 16, 2024. There being no discussion, the roll call vote was: ayes: Tilson, Townsend, Kleine, Fong, Martin; nays: none; motion carried 5-0.

Minutes from the January 9, 2024 Community Redevelopment Authority (CRA) meeting were reviewed.

There was no Sheriff's report.

The Board discussed the Loader and the possibility of a trade-in for the next budget year. Board Chair Martin stated that someone contacted him about flowers missing at the cemetery. Clerk Jauken will research prices for new ladders at the pool.

There was one application received for pool manager. A motion was made by Tilson, seconded by Fong, to hire Madison Clouse to be the manager at the Elwood swimming pool this summer. There being no discussion, the roll call vote was: ayes: Kleine, Townsend, Fong, Tilson, Martin; motion carried 5-0.

The letter from Schaben Sanitation indicating a 3% increase in trash service was reviewed with a motion by Tilson, seconded by Townsend, to increase trash rates collected by the Village by 3% effective April 1, 2024. There being no further discussion, the roll call vote was: ayes: Kleine, Fong, Townsend, Tilson, Martin; nays: none; motion carried 5-0.

Discussion was held regarding the contract with Schaben. A motion was made by Tilson to advertise for bids for trash service. There being no second, and after discussing the expiration of the contract, Tilson rescinded the motion.

A purchase order for a John Deere mower trade-in was reviewed. A motion was made by Kleine, seconded by Tilson, to approve the trade-in with a balance due of \$10,650.00 upon delivery of the mower later this spring. There being no further discussion, the roll call vote was: ayes: Fong, Townsend, Tilson, Kleine, Martin; nays: none; motion carried 5-0.

Options for lawn chemical companies were discussed. The Village will advertise for bids for lawn chemical application services.

There were no building permits to review.

The next regular Board meeting is scheduled for Wednesday, March 13, 2024.

Board Chair Martin adjourned the meeting at 8:48 p.m.

Laurie Jauken, Clerk/Treasurer