

Village of Elwood regular meeting minutes, June 14, 2023

A regular meeting of the Board of Trustees of the Village of Elwood, Nebraska was held at the Elwood Village Office, 304 Calvert Avenue on Wednesday, June 14, 2023. The meeting was called to order at 7:02 pm by Board Chair Martin who acknowledged the Open Meetings Act posted on the south wall of the meeting room. Present were Trustees Tilson, Kleine, Townsend and Fong. Notice of the meeting was given in advance thereof by publication in the Valley Voice Newspaper on June 8, 2023 and by posted notices at Security First Bank, Pinnacle Bank, Elwood Post Office and the Village Office. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

A motion was made by Tilson, seconded by Fong, to approve the May 10, 2023 regular meeting minutes as presented. There being no discussion, the roll call vote was: ayes: Kleine, Townend, Fong, Tilson, Martin; nays: none; motion carried 5-0.

After reviewing and discussing the claims, a motion was made by Fong, seconded by Tilson, to approve and pay the Village and Library claims as presented, using sales tax funds for two claims as noted, less the amount donated by Orthman Manufacturing for the batting cage. There being no further discussion, the roll call vote was: ayes: Kleine, Townsend, Tilson, Fong, Martin; nays: none; motion carried 5-0.

Claims are as follows:

Aflac	256.40	emp. pd. Ins.
ATC Communications	14.90	email, website
Aurora Cooperative	132.85	fuel, supplies
Black Hills Energy	264.14	utilities
Blue Cross Blue Shield of NE	5,155.01	health ins.
CAMAS Publishing	112.68	publications
Cardmember Service-Sec. Bank	1,474.21	supplies, postage, helmets
CenturyLink, Inc (Pool)	60.99	pool phone
Clouse, Madison	200.00	lifeguard class
Clouse, Makenzie	209.20	pool operator, lifeguard, suit
Community Redev. Authority	6,250.00	monthly budget
Corder, Kirk	49.00	cell phone
Dawson Pest Control	126.00	spray office
Dawson Public Power District	4,542.29	utilities
Deterding's Classic Pool & Spa	230.99	flow meter
Diefenbaugh, Kristy	248.97	lifeguard class, suit
Eakes - Copier	124.65	copier lease pymt
Eakes	277.93	service agreement
Elwood Hometown Coop Market	66.20	supplies
Great Plains Communications	173.71	dump internet, phones
Hart, Huyser & Miller P.C., L.L.O.	560.00	attorney fees
John Deere Financial	156.11	shop supplies
Johnsen Corrosion Engineering Inc.	1,046.00	water tower inspection
*Jones Plumbing & Heating Inc.	2,786.91	park sprinklers
Lauby, Regina	249.51	lifeguard class, suit
Lawn In Order - Shaune LaPrade	750.00	cemetery/grass
Miller & Assoc. Consulting Engineers	375.00	ARPA documentation

Moler, Sharon	267.56	lifeguard class, suit
Moonlight Electric	65.34	ball field lights
MTL, Inc.	147.00	cleaning
NE Department of Revenue	329.56	sales tax
One Call Concepts, Inc.	29.52	811 digger locates
Pinnacle Bank	393.75	HSA Account
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Pinnacle Bank	15.00	safe deposit box
Rose Equipment Inc	15,154.44	sweeper repairs
*S & D Contractors	9,074.00	concrete, batting cage, street,
sidewalk		
Schaben Sanitation - Roll-off	981.51	large dumpster fee (3)
Schaben Sanitation Inc.	6,458.48	trash fees
Schepker, Kenzie	4.52	UT Dep. less invoice
Schutz, Shane	20.00	cell phone
Security First Insurance	100.00	clerk bond
Shutts, Lori	229.60	lifeguard class
Starmark	39.60	emp. life ins.
Tilson, Charles. Dpty Zon Admin	25.00	bldg permits
Total Lawn Care (TLC)	1,275.00	ballpark grass treatment
Wall, Sherrill	48.23	lifeguard suit
Weismann, Bill	327.95	reimburse for vehicle damage
West, Brenda	9.76	UT Dep. less invoice
TOTAL	61,283.22	
PREAPPROVED/PREPAID CLAIMS:		
EFTPS	2,835.16	May federal payroll taxes
Payroll	7,767.39	May net payroll
TD Ameritrade	325.13	May 401K company match
TOTAL PREPAID	10,927.68	
TOTAL CLAIMS	72,210.90	
*paid with sales tax funds		
LIBRARY CLAIMS:		
Black Hills Energy	131.95	utilities
Dawson Public Power District	97.99	utilities
MTL Inc	245.00	janitor
Village of Elwood	1,963.87	wages/ss/mc, trash, phone
Jane Hilton	131.77	mileage, reimburse for
weed pulling fees		
TOTAL LIBRARY CLAIMS	2,720.58	

A motion was made by Fong, seconded by Kleine to approve the Treasurer's report noting the need to transfer funds for the care center's bond payoff. There being no further discussion, the roll call vote was: ayes: Tilson, Townsend, Kleine, Fong, Martin; nays: none; motion carried 5-0.

Clerk Jauken informed the Trustees about pledged bond changes at Pinnacle Bank (coverage over FDIC insurance) and after reviewing Certificate of Deposit (CD) interest rates, a motion was made by Fong, seconded by Tilson, to move the five

maturing CDs from Pinnacle Bank to Security First Bank at the 11-month special interest rate of 4.20%. There being no further discussion, the roll call vote was: ayes: Kleine, Townsend, Tilson, Fong, Martin; nays: none; motion carried 5-0.

Chief Deputy McFarland was present reporting that speed signs will be ordered soon.

The Community Redevelopment Authority (CRA) reported to Board Chair Martin that work on the Veteran's Memorial will begin soon and they have contacted someone about grant writing.

UT Supt Corder reported the sprinkler system at the ball fields have been repaired as well as the street sweeper.

Tyler with Miller and Associates was available to discuss information regarding water meters and funding sources.

Cody Fenwick from West Central Nebraska Development District (WCNDD) was present to review nuisance properties after her follow-up visit earlier in the month. After 106 properties were reviewed, 44 courtesy letters were mailed, 18 properties cleared, 3 had extensions leaving 23 recommendations for nuisance declarations. Evidence of these 23 properties were reviewed. A motion was made by Tilson, seconded by Kleine, to pass the following resolutions declaring 23 properties as nuisance properties, one address per resolution, numbering: 2023- "002, 003, 004, 005, 006, 010, 011, 014, 015, 016, 017, 018, 019, 020, 025, 027, 030, 031, 037, 038, 039, 041, 042." There being no further discussion, the roll call vote was: ayes: Townsend, Fong, Kleine, Tilson, Martin; nays: none; 5-0.

A business owner put in a request at the village office asking that half of the balance due on the downtown revitalization project be forgiven after they pay for half of the remaining balance. No action was taken.

A motion was made by Fong, seconded by Tilson, to approve Resolution 2023-06 allowing the Village to assume control of the highways for the parade on July 29, 2023. There being no discussion, the roll call vote was: ayes: Kleine, Townsend, Tilson, Fong, Martin; nays: none; motion carried 5-0.

The Board considered an agreement with American Legal Publishing which will allow the municipal code to be available online on the ElwoodNebraska.com website for an annual fee of \$495.00. A motion was made by Fong, seconded by Kleine, to approve said agreement. There being no further discussion, the roll call vote was: ayes: Tilson, Kleine, Fong, Martin; nays: Townsend; motion carried 4-1.

The Trustees discussed changing solid waste companies. More information will be gathered before bidding.

A letter was received from the Elwood Area Foundation requesting participation in Elwood's Give Big event. The Board discussed requesting donations to assist with lighting at the ball parks this year.

Three building/fence permits were reviewed.

The Paid Time Office (PTO) policy was reviewed. The Clerk will attempt to set up PTO on QuickBooks. Clerk Jauken informed the Trustees that the part-time office employee may be leaving within a year. Discussion was held regarding the need for a second person. Jauken was asked to track daily activities for the Board to review. Jauken asked the Board about a special needs person to come to the office

occasionally to assist with shredding papers during the summer. After ~~finding~~ signing a waiver form, the person may come in to assist with shredding documents.

Trustee Kleine asked about adding a no parking sign by a corner in town. Clerk Jauken will contact the State to ask about regulations.

The next regular meeting is scheduled for Wednesday, July 12, 2023.

Board Chair Martin adjourned the meeting at 9:04 p.m.

Laurie Jauken, Clerk/Treasurer