

Village of Elwood regular meeting minutes, December 13, 2023

A regular meeting of the Board of Trustees of the Village of Elwood, Nebraska was held at the Elwood Village Office, 304 Calvert Avenue on Wednesday, December 13, 2023. Said meeting was called to order at 7:00 p.m. by Board Chair Martin who acknowledged the Open Meetings Act posted on the south wall of the meeting room. Present were Trustees Kleine and Fong. Vice-Chair Tilson and Trustee Townsend were absent. Clerk Jauken was present to take minutes. Notice of the meeting was given in advance thereof by publication in the Valley Voice Newspaper on November 30, 2023 and by posted notices at Security First Bank, Pinnacle Bank, Elwood Post Office and the Village Office. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

A motion was made by Fong, seconded by Kleine, to approve the November 8, 2023 regular meeting minutes and the November 16, 2023 special meeting minutes as presented. There being no further discussion, the roll call vote was: ayes: Kleine, Fong, Martin; nays: none; absent: Tilson, Townsend; motion carried 3-0-2.

After reviewing claims, a motion was made by Fong, seconded by Kleine, to approve and pay the Village and Library claims as presented as well as three claims not listed: \$950.00 to Kip Stephens for murals at the Library, \$61.50 to Ward Laboratories, Inc. for sewer testing, and \$635.31 to Michael Todd & Company, Inc. for motor grader blades. After discussing cost of snow blades, the roll call vote was: ayes: Kleine, Fong, Martin; nays: none; absent: Tilson, Townsend; motion carried 3-0-2. Claims are as follows:

Aflac	256.40	emp. pd. ins.
ATC Communications	14.90	email, website
Aurora Cooperative	3,390.49	fuel, supplies
Black Hills Energy	230.99	utilities
Blue Cross Blue Shield of NE	5,155.01	emp. health ins.
CAMAS Publishing	367.53	publications
Community Redev. Authority	6,250.00	budget
Corder, Kirk	49.00	cell phone
Dawson Public Power District	3,714.11	utilities
Eakes - Copier	124.65	copier payment
Eakes Office Plus	233.09	ice melt, service agreement
Elan Financial Svcs - credit card	503.55	supplies
Racek, Raquel	35.00	UT Dep refund
Gosper Co. Rural Fire District	200.00	utilities
Gosper County Sheriff's Dept	10.00	ATV license
Great Plains Communications	173.71	dump internet, phones
Hart, Huyser & Miller P.C., L.L.O.	881.00	attorney fees
John Deere Financial	18.06	parts
Kohl, Patrick	117.49	UT Dep refund, 1/2 ut pymt
Moonlight Electric	435.64	shop lights, breaker
MTL, Inc.	98.00	cleaning
Murphy Tractor & Equip.	1,505.28	loader
NE Department of Revenue	283.34	sales tax
One Call Concepts, Inc.	23.80	811 locate fees

Osborn, Timothy	65.00	UT Dep refund
Pinnacle Bank	393.75	HSA Account
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Power Plan	3,259.21	snow blades
Schaben Sanitation - Roll-off	806.53	large dumpster at dump
Schaben Sanitation Inc.	6,686.74	trash fees
Schutz, Shane	20.00	cell phone
Security First Insurance	641.00	pick-up added
Starmark	39.60	emp. life ins.
TOTAL	36,376.62	
PREAPPROVED/PREPAID CLAIMS:		
EFTPS	3,179.98	Nov. federal payroll taxes
Payroll	8,979.04	Nov. net payroll
Schwab	347.73	Nov. 401K company match
TOTAL PREPAID	12,506.75	
TOTAL CLAIMS	48,883.37	
LIBRARY CLAIMS:		
Black Hills Energy	228.13	utilities
Dawson Public Power District	106.82	utilities
MTL Inc	196.00	janitor
Village of Elwood	2,132.61	wages, ss/mc, utilities
Elwood Hometown Coop Mkt	58.44	supplies
Pinnacle Bank CC	539.26	books, supplies, postage
TOTAL LIBRARY CLAIMS	3,261.26	

The Board discussed moving the Jr/Sr Baseball funds to the Legion baseball account. A motion was made by Kleine, seconded by Fong, to close the Jr/Sr Baseball account paying the funds to the American Legion Post 10 Baseball Account. There being no further discussion, the roll call vote was: ayes: Fong, Kleine, Martin; nays: none; absent: Tilson, Townsend; motion carried 3-0-2.

Inactive bank accounts were discussed as well as a matured CD. The Trustees asked the Clerk to check with the accountant on the different fund accounts before taking any action on those. A motion was made by Martin, seconded by Fong, to close CD 1266 and deposit the funds into the main checking account. There being no further discussion, the roll call vote was: ayes: Kleine, Fong, Martin; nays: none; absent: Tilson, Townsend; motion carried 3-0-2.

A motion was made by Fong, seconded by Kleine, to approve the Treasurer's report as presented. There being no further discussion, the roll call vote was: ayes: Martin, Kleine, Fong; nays: none; absent: Tilson, Townsend; motion carried 3-0-2.

The reorganizational meeting began at 7:12 p.m. A motion was made by Kleine, seconded by Fong, to reappoint Tom Martin as Board Chair and Charles Tilson as Vice-Chair. The roll call vote was: ayes: Fong, Kleine, Martin; nays: none; absent: Tilson, Townsend; motion carried 3-0-2.

Board Chair Martin made a motion, seconded by Kleine, to retain the trustees in the same committees as previously served: Martin - Community Redevelopment Authority, Tilson - Community Improvement (Parks/Rec); Fong - Water/Sewer and Library Liaison; Kleine - Elwood Care Center and Assisted Living, Townsend - Street &

Solid Waste. The roll call vote was: ayes: Fong, Kleine, Martin; nays: none; absent: Tilson, Townsend; motion carried 3-0-2.

A motion was made by Fong, seconded by Martin, to retain the following appointments: Kirk Corder as Utility Superintendent, Laurie Jauken as Clerk/Treasurer, Hart, Huyser & Miller, PC, LLO as legal counsel, Tom Martin and Sheriff Jess Naputi to the Board of Health. Roll call vote was: ayes: Kleine, Fong, Martin; nays: none; absent: Tilson, Townsend; motion carried 3-0-2.

A motion was made by Kleine, seconded by Martin, to reappoint the following for the Village: Valley Voice as legal newspaper, Pinnacle Bank and Security First Bank as depositories, Miller & Associates Consulting Engineers, P.C. as the engineering company, and Christopher Miller, License No. S-1091, Class A, and Professional Engineering license No. E-8775, as the Street Superintendent for 2024, January 1 through December 31. There being no discussion, the roll call vote was: ayes: Fong, Kleine, Martin; nays: none; absent: Tilson, Townsend; motion carried 3-0-2.

A motion was made by Fong, seconded by Martin, to reappoint Shari Remmenga to the Elwood Housing Authority for a 5-year term, Brenda Sheets to the Elwood Community Redevelopment Authority for a 5-year term, Kim Scoville to the Elwood Care Center and Assisted Living Board for a 4-year term and to recommend to the Gosper County Commissioners to appoint the following as Village representatives: Vicki VonLoh to the Gosper County Board of Adjustments for a 3-year term. There being no discussion, the roll call vote was: ayes: Kleine, Fong, Martin; nays: none; absent: Tilson, Townsend; motion carried 3-0-2. The reorganizational meeting ended at 7:20 p.m.

Minutes from the Community Redevelopment Authority (CRA) were reviewed. CRA Chair, Katy Weissert, was present to review notes from their meeting with West Central Nebraska Development District (WCNDD) regarding developing a one to five-year plan and reviewing housing and grant opportunities. The annual report from the CRA was reviewed with a motion by Martin, seconded by Kleine, to approve said report. There being no further discussion, the roll call vote was: ayes: Martin, Fong, Kleine; nays: none; absent: Tilson, Townsend; motion carried 3-0-2.

Chief Deputy Brian McFarland was present on behalf of the Sheriff's office. The new speed signs were discussed.

Utility Superintendent Corder reported receiving an estimate of \$268,600.00 from Evans Construction for placing and cost of riprap for the sewer ponds. Research will be done on grants and there is over \$95,000.00 of ARPA funds for use on this project. Corder also presented a cost for replacing the loader on a regular basis in order to have warranty. No action was taken. Due to the cemetery's west fence of Block G being parallel to the road and not the cemetery lots, the west row in block G will not be sold at this time. Discussion was held regarding an entity who owns property in and out of town as well as contractors who are filling up the large dumpster at the dump. The rest of the sprinklers at the ball fields are being installed.

A motion was made by Martin, seconded by Fong, to approve Resolution 2023-19 which sets a fee for impounded vehicles at the dump. There being no discussion, the roll call vote was: ayes: Kleine, Martin, Fong; nays: none; absent: Tilson, Townsend; motion carried 3-0-2.

The use of ARPA funds was previously discussed and designated for riprap at the sewer pond.

A motion was made by Fong, seconded by Kleine, to approve the Clerk to go to the Nebraska Clerk's Institute in March in Columbus, Nebraska including mileage and hotel. There being no discussion, the roll call vote was: ayes: Kleine, Martin, Fong; nays: none; absent: Tilson, Townsend; motion carried 3-0-2.

The Board discussed the option of printing only proceedings of the meetings instead of the entire minutes. No action was taken.

Health insurance needs renewed by December 19, 2023. A motion was made by Fong, seconded by Kleine, to appoint Martin and Fong as a committee to review the policies and decide on one by the 19th. There being no further discussion, the roll call vote was: ayes: Kleine, Fong, Martin; nays: none; absent: Tilson, Townsend; motion carried 3-0-2.

There were two approved building permits to review.

The next regular Board meeting is scheduled for January 10, 2024 at 7:00 p.m.

Board Chair Martin adjourned the meeting at 8:48 p.m.

Laurie Jauken, Clerk/Treasurer