

Village of Elwood regular meeting minutes, September 9, 2021

A regular meeting of the Board of Trustees of the Village of Elwood, Nebraska was held at the Elwood Village Office, 304 Calvert Avenue on Wednesday, September 9, 2021 at 7:00 pm. The meeting was called to order at 7:00 pm by Board Chair Martin who acknowledged the Open Meetings Act posted on the south wall of the meeting room. Present were Trustees Kleine, Townsend, Fong and Tilson. Notice of the meeting was given in advance thereof by publication in the Valley Voice Newspaper on August 26, 2021 and by posted notices at Security First Bank, Pinnacle Bank, Elwood Post Office and the Village Office. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

A motion was made by Tilson, seconded by Fong, to approve the August 11, 2021 regular meeting minutes amending the motion by Fong regarding a bid from Mike’s Sprinklers, to be seconded by Tilson. There being no further discussion, the roll call vote was: Ayes: Kleine, Townsend, Fong, Tilson, Martin; Nays: none; motion carried 5-0.

A motion was made by Fong, seconded by Kleine, to approve and pay the following Village claims as presented. There being no further discussion, the roll call vote was: Ayes: Tilson, Townsend, Kleine, Fong, Tilson, Martin; Nays: none; motion carried 5-0. Claims are as follows:

	Aflac	256.40	emp pd ins
	ATC Communications	12.71	email accounts
	Aurora Cooperative	93.70	supplies, fuel
*	B&D Diamond Pro	5,320.80	south ballfield surface
	Banzhaf, Kurt	240.00	mowing
	Black Hills Energy	111.33	utilities
	Brainard, Donald	70.00	UT dep return
	CAMAS Publishing	168.60	publications
	Cardmember Service-Sec. Bank	352.99	ballfield sprinkle heads, supplies
	Corder, Kirk	49.00	cell phone
	Dawson Public Power District	6,102.56	utilities
	Eakes - Copier	124.65	copier payment
	Eakes Office Plus	178.76	service agreement
	Elk-O-Inc.	5,166.00	park sprinkler pump
	Elwood Hometown Coop Market	11.77	supplies
	Gerken, Lisa	16.51	supplies
*	Hart & Huyser, P.C., L.L.O.	82.70	fees for lien release, sidewalk project
	Hart & Huyser, P.C., L.L.O.	597.50	atty fees
	KSO CPAs + Advisors	3,361.00	budget fees
	Michael Todd & Company, Inc	686.43	street paint
*	Moonlight Electric	596.40	fiber infrastructure
	MTL, Inc.	92.00	cleaning
	NE Department of Revenue	690.27	sales tax
	Nutrien Ag Solutions, Inc (CPS)	179.55	weed spray
	One Call Concepts, Inc.	11.52	811 fees
	Pinnacle Bank	393.75	HSA
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	Remmenga Drilling Co., Inc.	2.10	supplies
	Schaben Sanitation Inc.	5,984.07	sanitation
	Schaben Sanitation Inc.	630.60	roll off
	Schutz, Shane	20.00	cell phone
	Tilson, Charles. Dpty Zon Admin	50.00	bldg permits
	Village Uniform	35.20	rugs
TOTAL		32,082.62	

PREAPPROVED/PREPAID CLAIMS:

Blue Cross/Blue Shield	4,155.19	emp health ins
CenturyLink, Inc.	128.33	phone
EFTPS withholding, SS, MC	3,508.42	payroll taxes
Payroll	11,500.39	net payroll
Star Marketing & Admin (Trustmark)	28.65	emp life ins
TD Ameritrade	301.33	emp retirement co. match
TOTAL PREPAID	19,622.31	
TOTAL CLAIMS	51,704.93	
*Paid with Sales Tax Fund		
LIBRARY CLAIMS: (pp=prepaid)		
Black Hills Energy (pp)	90.25	utilities
CenturyLink (pp)	128.05	telephone/internet
Dawson Public Power District	173.03	utilities
MTL Inc	230.00	janitor
Village of Elwood	2083.43	wages/ss/mc, trash, mowing
Elwood Hometown Coop Market	30.10	supplies
D & R Computing	109.99	router & labor
Walmart	208.99	books & supplies
TOTAL LIBRARY CLAIMS	3,053.84	

A motion was made by Fong, seconded by Tilson, approve the Treasurer's report. There being no further discussion, the roll call vote was: Ayes: Kleine, Townsend, Tilson, Fong, Martin; motion carried 5-0.

Attorney Huyser commented regarding the Community Redevelopment Authority Report (CRA) that there will be consideration on approving redevelopment projects at the next CRA meeting.

There was no information on down-payment assistance.

Chief Deputy Ward said the Sheriff's department is addressing code violations in town.

Utility Superintendent Corder reported on a quote from Mike's Sprinkler Service for leveling dirt and putting in sprinklers around the concessions for \$4500.00. A motion was made by Tilson, seconded by Fong to amend the previous motion from the August 11 meeting to go with Mike's Sprinkler Service for leveling dirt and installing sprinklers not to exceed \$4500.00. There being no further discussion, the roll call vote was: Ayes: Kleine, Townsend, Fong, Tilson, Martin; Nays: none; motion carried 5-0.

Corder found a flatbed trailer for \$8100; more research will be done on trailers. No one has heard anything regarding the batting cage. Research will be done on getting lights put up at the ball fields. Corder will obtain information on riprap for the sewer ponds.

Matt Kauk with USA Communications was present reviewing a change of USA Communications to Great Plains Communications. A brief discussion was held regarding the Village's third free internet option. A motion was made by Fong, seconded by Tilson to approve Resolution 2021-09 accepting the change from USA Communications to Great Plains Communications. There being no further discussion, the roll call vote was: Ayes: Kleine, Townsend, Tilson, Fong, Martin; Nays: none; motion carried 5-0.

Ed Houlden with Security First Insurance presented an insurance proposal for fiscal year 2021-2022 reviewing coverage of the policy.

A Special Designated Liquor License was submitted by the Elwood Area Foundation for the annual Gala event to be held October 22, 2021. A motion was made by Tilson, seconded by Townsend to approve said request. There being no further discussion, the roll call vote was: Ayes: Fong, Kleine, Townsend, Tilson, Martin; Nays: none; motion carried 5-0.

Monte Kerchal with Midwest Assistance Program, a non-profit company, was present to share grant assistance for GIS mapping of water and sewer locations. There would be no cost for mapping the locations or for a paper map, but \$300 annual fee for availability to make live changes to the online map. A motion was made by Tilson, seconded by Kleine, to have Midwest Assistance

Program map Elwood's water and sewer locations and pay the \$300 to have online access. There was more discussion on water usage and how the GIS can help with future water/sewer projects as well as maintenance. The roll call vote was: Ayes: Townsend, Fong, Kleine, Tilson; Nays: Martin; motion carried 4-1.

Board Chair Martin introduced and read Ordinance 2021-03 which updates Elwood's nuisance ordinance. A motion was made by Kleine, seconded by Fong, to pass Ordinance 2021-03 updating Elwood's nuisance ordinance on the first reading. There being no further discussion, the roll vote was: Ayes: Tilson, Townsend, Fong, Kleine, Martin; Nays: none; motion carried 5-0.

A motion was made by Fong, seconded by Tilson to approve and pass Resolution 2021-11 approving the Village Board Chairperson to sign the Municipal Annual Certification of Program compliance for the Nebraska Board of Public Roads Classifications And Standards. There being no further discussion, the roll call vote was: Ayes: Martin, Tilson, Kleine, Townsend, Fong; Nays: none; motion carried 5-0.

Board Chair Martin and Matt Kauk of USA Communications explained how the billing will work for the phone lines for the Village, Library and Senior Center.

The Rules and Regulations for the Elwood Cemetery were reviewed with no action to change at this time.

Two accounting firms responded to the Village offering their audit and financial services. A motion was made by Fong, seconded by Kleine, to accept the bid by RJ Meyer and Associates, L.L.C. for Elwood's accounting needs. There being no further discussion, the roll call vote was: Ayes: Townsend, Kleine, Fong, Martin; Nays: Tilson; motion carried 4-1.

Two approved building permits were reviewed.

Trustee Tilson mentioned attending a Gosper County Commission Planning meeting as they are working on updating the zoning regulations.

Upcoming meeting dates are: Budget Hearing and Property Tax Request on September 15, 2021 at 7:00 pm; special meeting to consider approval of two separate CRA Redevelopment plans on September 15, 2021 at 7:15 pm and to select an insurance provider.

The next regular Board meeting is scheduled for October 13, 2021. Two trustees indicated they have a scheduling conflict on Wednesdays through May of 2022. A different meeting date will be considered at the special meeting on September 15, 2021.

Board Chair Martin adjourned the meeting at 9:10 pm.

Laurie Jauken, Clerk/Treasurer