

Village of Elwood regular meeting minutes, October 19, 2021

A regular meeting of the Board of Trustees of the Village of Elwood, Nebraska was held at the Elwood Village Office, 304 Calvert Avenue on Tuesday, October 19, 2021 at 7:00 pm. The meeting was called to order at 7:00 pm by Vice-Chair Tilson who acknowledged the Open Meetings Act posted on the south wall of the meeting room. Present were Trustees Townsend and Fong. Kleine and Martin were absent. Notice of the meeting was given in advance thereof by publication in the Valley Voice Newspaper on October 7, 2021 and by posted notices at Security First Bank, Pinnacle Bank, Elwood Post Office and the Village Office. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

A motion was made by Townsend, seconded by Fong, to approve the September 8 , 2021 regular meeting minutes and both special meeting minutes from September 15, 2021. There being no further discussion, the roll call vote was: ayes: Townsend, Fong, Tilson; nays: none; absent: Martin, Kleine; motion carried 3-0-2.

The Board reviewed the Claims. It was acknowledged that the Board previously approved work by Mike's Sprinkler Service in the amount of \$4,500. A motion was made by Fong, seconded by Townsend to approve the additional work and cost in the amount of \$1,644.11. There being no further discussion, the roll call vote was: ayes: Townsend, Fong, Tilson; nays: none; absent: Martin, Kleine; motion carried 3-0-2. A motion was made by Fong, seconded by Townsend, to approve and pay the following Village claims as presented. There being no further discussion, the roll call vote was: ayes: Fong, Townsend, Tilson; nays: none; absent: Martin, Kleine; motion carried 3-0-2. Claims are as follows:

ATC Communications	4.95	email
Aurora Cooperative	115.94	fuel
CAMAS Publishing	453.11	publications
Card Services-VISA-Orscheln	73.47	supplies
Cardmember Service-Sec. Bank	157.18	supplies/postage
Central District Health Department	51.00	water test
CenturyLink	125.67	phone
Corder, Kirk	49.00	cell phone
Cornhusker Press	88.50	dog tags, tobacco licenses
Cozad Services Inc.	486.50	sewer locates
D&R Computing Inc	1,069.98	office computer
Dawson Public Power District	4,854.21	utilities
Eakes - Copier	124.65	copier pymt
Elwood Hometown Coop Market	32.00	supplies
Elwood Library	8,625.00	qtrly support
Farr, Shelby	60.00	UT Dep refund
Garrett, Sarah	60.00	UT Dep refund
Gosper Co. Treas. (Sheriff Support)	11,715.74	qtrly support
Hart & Huyser, P.C., L.L.O.	412.50	atty fees
Heartland Clerk's Association	10.00	dues
John Deere Financial	1,965.61	parts & labor
Kraeger, Reed	75.00	UT Dep refund
KSO CPAs + Advisors	25.00	accounting assistance
*Mike's Sprinkler Service	4,644.11	grade-work, sprinklers at concession
*Moonlight Electric	468.06	set up phone cables
MTL, Inc.	92.00	cleaning
NE Dept of Revenue	1,304.24	income tax
NE Dept of Revenue	661.75	sales tax
NE Municipal Clerk's Association	25.00	dues
NE Public Health Environ Lab	16.00	water test

NE State Treasurer	129.74	dog tag fee
One Call Concepts, Inc.	35.78	811 locate fees
Pape, Loretta	85.00	UT Dep refund
Pinkins, Davius	60.00	UT Dep refund
Pinnacle Bank	393.75	HSA
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*S & D Contractors	2,350.00	sidewalks at ball fields
Salisbury Farms Inc.	4,950.54	sewer lagoon 2020 taxes
Schaben Sanitation - Roll-off	15.00	roll-off
Schaben Sanitation Inc.	5,984.07	solid waste fee
Schutz, Shane	20.00	cell phone
Security First Insurance	17,349.00	liability and work comp ins
The Red Barn	60.69	fuel
Tilson, Charles. Dpty Zon Admin	75.00	3 bldg permit
Tri City Trib	16.00	cpa ad
USA Communications	210.34	phone install fee
Village Uniform	35.20	rugs
*Western Select Genetics	417.50	grass for concession area
TOTAL	70,427.53	
PREAPPROVED/PREPAID CLAIMS:		
Aflac	256.40	emp pd ins.
Black Hills Energy	99.41	utilities
Blue Cross/Blue Shield	4,155.19	emp health ins
CenturyLink	144.22	Sept phone bills
EFTPS withholding, SS, MC	2,962.72	payroll taxes
Intuit - QuickBooks	1,655.00	annual subscription
Lawn In Order	300.00	cemetery trimming
Payroll	8,248.62	net payroll
Peggy Nichols Estate	60.00	reissue lost check 6/2020
Star Marketing & Admin (Trustmark)	28.65	emp life ins
TD Ameritrade	303.12	retirement company match
TOTAL PREPAID	18,213.33	
TOTAL CLAIMS	88,640.86	
*Paid with Sales Tax Fund		
LIBRARY CLAIMS: (pp=prepaid)		
Black Hills Energy (pp)	90.25	utilities
CenturyLink (pp)	127.27	telephone/internet
Dawson Public Power District	147.99	utilities
MTL Inc	184.00	janitor
Village of Elwood	2,034.32	wages/ss/mc, trash, mowing
Elwood Hometown Coop Market	37.80	supplies
Pinnacle Bank credit card	1,879.83	supplies
TOTAL LIBRARY CLAIMS	4,501.46	

A motion was made by Tilson, seconded by Fong, to change pledged securities with Security First Bank to their Single Bank Pooled Collateral Program. This program will monitor the Village's bond coverage and will secure deposits automatically if coverage is deficient at no cost to the Village. After discussion the roll call vote was: ayes: Townsend, Fong, Tilson; nays: none; absent: Martin, Kleine; motion carried 3-0-2.

A motion was made by Fong, seconded by Townsend to approve the Treasurer's report. There being no further discussion, the roll call vote was: ayes: Townsend, Tilson, Fong; nays: none; absent: Martin, Kleine; motion carried 3-0-2.

The Community Redevelopment Authority minutes were reviewed.

There was no Sheriff's report.

Utility Superintendent Corder reported that the prospective new owner of 102 N. Smith Avenue asked about putting in a new septic system. Corder stated that the village sewer line is not available to this property, and that the property should be connected to a private sewage disposal system. A motion was made by Fong, seconded by Townsend, to accept that a public sanitary sewer is not available in the Village for 102 N. Smith Avenue and to allow the owner to proceed with the construction of a private sewage disposal system, upon application and approval by the Utility Superintendent. There being no further discussion, the roll call vote was: ayes: Townsend, Tilson, Fong; nays: none; absent: Martin, Kleine; motion carried 3-0-2.

Corder discussed capping the fire hydrant at Smith Avenue and Lee Street which does not function properly. Nearby locations of hydrants were discussed and more research will be done.

The purchase of a trailer to assist with backhoe equipment rental was discussed and tabled for a later date. Corder has not heard from anyone regarding leveling the surface of the baseball field.

Vice-Chair Tilson read Ordinance 2021-03 by title which updates the Village's ordinance on nuisances. A motion was made by Fong, seconded by Townsend, to pass Ordinance 2021-03 on the second reading. There being no further discussion, the roll call vote was: ayes: Tilson, Fong, Townsend; nays: none; absent: Martin, Kleine; motion carried 3-0-2.

Bids for mowing at the Village and Library were reviewed. After discussion with UT Supt Corder, a motion was made by Tilson, seconded by Fong, to have the Village employees take care of the grass at the Village office and library. Roll call vote was: ayes: Townsend, Fong, Tilson; nays: none; motion carried: 3-0-2.

A motion was made by Tilson, seconded by Fong, to table choosing someone for snow removal until the next regular meeting. Roll call vote was: ayes: Townsend, Fong, Tilson; nays: none; motion carried: 3-0-2.

The Trustees discussed a notice from the Department of Health and Human Services (DHHS) introducing a new Low Income Household Water Assistance Program (LIHWAP). After discussion, a motion was made by Fong, seconded by Townsend, to submit the vendor agreement application to DHHS. The roll call vote was: ayes: Townsend, Fong, Tilson; nays: none; motion carried: 3-0-2.

Three approved building permits were reviewed.

The next Village Board meeting is scheduled for Tuesday, November 16, 2021 at 7:00 pm.

Vice-Chair Tilson adjourned the meeting at 8:02 pm.

Laurie Jauken, Clerk/Treasurer