

Village of Elwood regular meeting minutes, July 14, 2021

A regular meeting of the Board of Trustees of the Village of Elwood, Nebraska was held at the Elwood Village Office, 304 Calvert Avenue on Wednesday, July 14, 2021 at 7:00 pm. The meeting was called to order at 7:00 pm by Board Chair Martin who acknowledged the Open Meetings Act posted on the south wall of the meeting room. Present were Trustees Kleine, Townsend, Fong and Tilson. Notice of the meeting was given in advance thereof by publication in the Valley Voice Newspaper on July 8, 2021 and by posted notices at Security First Bank, Pinnacle Bank and the Elwood Post Office. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

A motion was made by Fong, seconded by Tilson, to approve the June 9, 2021 regular meeting minutes as presented. There being no further discussion, the roll call vote was: Ayes: Kleine, Townsend, Tilson, Fong, Martin; Nays: none; motion carried 5-0.

A motion was made by Tilson, seconded by Kleine, to approve and pay the following Village claims as presented. There being no further discussion, the roll call vote was: Ayes: Townend, Fong, Kleine, Tilson, Martin; Nays: none; motion carried 5-0. Claims are as follows:

Aflac	256.40	emp pd ins
Aurora Cooperative	113.11	fuel/supplies
Banzhaf Kurt	300.00	mowing
Barco Municipal Products Inc	641.00	paint
Baseball Coordinator & Coaches	1,000.00	4 total @ 250
Black Hills Energy	48.38	utilities
CAMAS Publishing	235.80	publications
Cardmember Service-Sec. Bank	77.69	supplies
Central District Health Department	51.00	water testing
Corder, Kirk	49.00	cell phone
D&R Computing Inc	189.99	computer
Dawson Public Power District	6,060.08	utilities
Eakes - Copier	124.65	copier payment
Elwood Hometown Coop Market	72.22	supplies
Elwood Library	11,164.50	quarterly support
Gerken, Lisa	5.75	supplies
Gosper Co. Treasurer (Sheriff Support)	11,486.02	quarterly support
Hart & Huyser, P.C., L.L.O.	700.50	atty fees
Hines, Nicole	70.00	utility dep refund
Jauken, Laurie	63.17	mileage
Johnny on the Spot	180.00	portable toilets
Lexington Clipper-Herald	31.46	CPA ads
Lincoln Journal Star-Kearney Hub	261.14	CPA ads
Lofquist Welding Inc	44.90	swim pool heater
Martin, Melissa	500.00	swim team coordinator & coach
Martin, Tom	250.00	swim team coach
McClintic, Andrea	250.00	softball coach
Mead Lumber	205.50	handrail: sidewalk repair, hoses
Montey, Josh	250.00	softball coach
MTL, Inc.	92.00	cleaning
NE Dept of Revenue	1,257.94	income tax withholding
NE Dept of Revenue	825.20	sales/use tax
Nebraska Rural Water Association	150.00	membership dues
Pinnacle Bank	393.75	HSA
Pinnacle Bank	393.75	HSA
Plains Tsunami Swim League	812.00	league fees

*	S&D Contractors	1,825.00	Sidewalk replacement
	Schaben Sanitation - Roll-off	991.14	roll off x 3
	Schaben Sanitation Inc.	5,933.78	solid waste fees
	Schutz, Shane	20.00	cell phone
	Shutts, Lori	250.00	swim team coach
	Sunset Spa & Supplies	3,517.14	pool supplies
	Team Lab	828.50	street supplies for road patch
	Tilson, Charles. Dpty Zon Admin	25.00	building permit
	Tri City Trib	34.00	CPA ads
	Village Uniform	35.20	rugs
	Viter, Shandra	250.00	softball coach
	Weissert, Mark	250.00	softball coach

TOTAL 52,566.66

PREAPPROVED/PREPAID CLAIMS:

Blue Cross/Blue Shield	4,155.19	emp health ins
CenturyLink, Inc.	128.93	phone
EFTPS withholding, SS, MC	4,339.88	payroll taxes
Lawn in Order (pd June 1)	600.00	cemetery trimming
Payroll	15,803.28	net payroll
Star Marketing & Admin (Trustmark)	26.10	emp life ins
TD Ameritrade	302.26	emp retirement co. match

TOTAL PREPAID 25,355.64

TOTAL CLAIMS 77,922.30

\*Paid with Sales Tax Fund

LIBRARY CLAIMS: (pp=prepaid)

Black Hills Energy (pp)	90.25	utilities
CenturyLink (pp)	128.36	telephone/internet
Dawson Public Power District	200.00	utilities
MTL Inc	184.00	janitor
Village of Elwood	2220.14	wages/ss/mc, trash, mowing
Elwood Hometown Coop Market	51.79	supplies
Walmart	35.94	plants, summer reading supplies
Pinnacle Bank Credit Card	384.93	books, summer reading, postage, fee/interest
Jane Hilton	118.64	mileage, regional mtg

TOTAL LIBRARY CLAIMS 3,414.05

A motion was made by Tilson, seconded by Fong to accept and approve the Treasurer's report as presented. There being no further discussion, the roll call vote was: Ayes: Kleine, Townsend, Fong, Tilson, Martin; Nays: none; motion carried 5-0.

The Board reviewed minutes from the Community Redevelopment Authority (CRA) meeting.

There was no Sheriff's report.

Board Chair Martin reported on behalf of the Utilities Superintendent: a ladder at the deep end of the pool broke; the trustees would like to replace with stainless steel. Martin reported that the swim team had all 26 kids qualify for the championship meet. Utility Assistant Schutz reported to Martin that the cost for treating grubs at the cemetery would be around \$4,000 and it must be watered after application. As there is no water at the cemetery, no action was taken. Martin presented the bid from TL Sund for repairs to Rochelle Street between Smith and Ontario Avenues and for paving Rush Street north of the school and Wheatfield Addition. A motion was made by Tilson, seconded by Fong to approve and proceed with repairs to Rochelle Street and to approve the paving of West Rush Street contingent upon the County sharing half the cost. There being no further discussion, the roll call vote was: Ayes: Kleine, Townsend, Fong, Tilson, Martin; Nays: none; motion carried 5-0.

The Trustees discussed the sprinklers at the park, the batting cage/bullpen at the ball fields, and leveling the big field for water drainage. The rodeo club may use the concession stand during the rodeo. Discussion was held on finding someone to put the lights in at the ball field and obtain cost estimates.

The Board discussed the nuisance abatement program that was presented at the last meeting and would like Poltack from West Central Development District to attend the next meeting.

The option of joining the Southwest Land Bank was discussed; the Board opted to wait for more information.

ARPA funding was discussed as the first payment has been received. Miller & Associates was not able to attend the meeting.

The Trustees discussed appointing a committee to approve Special Designated Liquor Licenses. It was decided to keep approving at meetings; no action taken to change.

The Board discussed rental properties and the possibility of property owners paying the Village utility bill instead of renters. No action was taken.

The Clerk introduced, as an emergency item, a request for a Special Designated Liquor License that was just received and needs approval. A motion was made by Tilson, seconded by Fong to approve the SDL for Canyon Lakes Brewery to have an outdoor beer garden on July 31, 2021 during the fair/carnival on the southwest corner of the parking area north of the civic center. After discussion, the roll call vote was: Ayes: Kleine, Fong, Tilson, Martin; Nays: Townsend; motion carried 4-1.

One building permit was reviewed and chicken permits were discussed.

A motion was made by Tilson, seconded by Fong to enter into closed session at 8:34 pm for the prevention of needless injury to the reputation of an individual to discuss employee evaluations. Roll call vote was: Ayes: Tilson, Fong, Townsend, Kleine, Martin; Nays: none; motion carried 5-0. Board Chair Martin noted that closed session is only to discuss evaluations of employees. The Board concluded closed session at 9:00 pm. Martin noted that the only items discussed during closed session were evaluations of employees. A motion was made by Townsend, seconded by Kleine for Board Chair Martin to conduct employee evaluations. Roll call vote was: Ayes: Kleine, Townsend, Fong, Tilson, Martin; Nays: none; motion carried 5-0. The Trustees discussed wages for employees. A motion was made by Fong, seconded by Kleine to increase wages of full-time employees by 3%. Roll call vote was: Ayes: Tilson, Fong, Townsend, Kleine, Martin; Nays: none; motion carried 5-0. A motion was made by Fong, seconded by Tilson to increase part-time employees wages by 3%. Roll call vote was: Ayes: Tilson, Fong, Townsend, Kleine, Martin; Nays: none; motion carried 5-0.

The next regular meeting is scheduled for August 11, 2021 at 7:00 pm.

Board Chair Martin adjourned the meeting at 9:10 pm.

Laurie Jauken, Clerk/Treasurer